

Chevy Chase Village Board of Managers' Meeting

December 8, 2014

***Note:** These minutes reflect the Board's actions only, and do not include remarks made by members of the Board of Managers, Legal Counsel, Village Staff or others in attendance.*

BOARD OF MANAGERS

Michael L. Denger, Chair	Present
Patricia S. Baptiste, Vice Chair	Present
Richard M. Ruda, Secretary	Present
David L. Winstead, Assistant Secretary	Absent ¹
Gary Crockett, Treasurer	Present
Robert C. Goodwin, Jr., Assistant Treasurer	Present
Elissa A. Leonard, Board Member	Present

STAFF

Shana R. Davis-Cook, Village Manager	Present
John Fitzgerald, Chief of Police	Present
Michael Younes, Director of Municipal Operations	Present
Demetri Protos, Finance Director	Present
Ellen Sands, Permitting and Code Enforcement Coordinator	Present
Melissa Wiak, Community Liaison/Administrative Assistant	Present

COUNSEL

Suellen M. Ferguson, Village Counsel	Present
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Mr. Michael Denger, Chair of the Chevy Chase Village Board of Managers, called the meeting to order at 7:30 p.m.

Approval of Minutes from the Board's Regular Meeting held on November 10, 2014

Minutes of the Board's regular meeting held on November 10, 2014 were circulated to the Board prior to the meeting.

Ms. Baptiste moved to approve the minutes of the Board of Managers' regular monthly meeting held on November 10, 2014, as drafted. Mr. Crockett seconded the motion. Mr. Denger, Ms. Baptiste, Mr. Ruda, Mr. Winstead, Mr. Crockett, Mr. Goodwin and Ms. Leonard voted in favor of the motion. The motion passed.

Variance Requests:

A-6665: Mr. Robert B. Cullen and Ms. Ann P. Cullen, 117 East Melrose Street

Construct an outdoor therapeutic bath which would encroach a maximum of five (5) feet into the fifteen (15) foot side (east) and rear (north) yard setbacks.

Mr. James Lamb of Broad Branch Road spoke in opposition of the variance request.

¹ Mr. Winstead attended between 7:32 and 7:46 p.m. and he did not participate in any motions.

Ms. Baptiste moved to approve the variance request in Case A-6665 on the basis that the evidence presented, including the Staff Report, demonstrates that the applicable requirements for approval of the variance have been met. Staff is directed to draft a decision based on this evidence, including findings of fact and conclusions, approving the variance request. Mr. Goodwin seconded the motion. Mr. Denger, Ms. Baptiste, Mr. Ruda, Mr. Crockett and Mr. Goodwin voted in favor of the motion. Ms. Leonard opposed the motion. The motion passed.

Treasurer's Report

The Treasurer's Report was distributed prior to the meeting. Discussion followed. No action was taken by the Board.

Police Report

The Police Report was distributed prior to the meeting. Discussion followed. No action was taken by the Board.

Committee Matters

Board Appointments to the Community Relations Committees/Commission:

- Community Relations Committee
 - Saralisa Brau (Grove Street) as a member
 - Soniya Mitra (Western Avenue) as a member
 - Paloma Zuleta (Summerfield Road) as a member
- Financial Review Committee
 - Michael Barry (Grafton Street)
 - Gail Feldman (Oxford Street)
 - Samuel Lawrence (East Lenox Street)
 - Lou Morsberger (Cedar Parkway)
 - John Elliott (West Irving Street)
- Charter Revision Committee
 - Mary Sheehan (West Kirke Street)
 - Peter Yeo (Grafton Street)
 - Robert Goodwin (Bradley Lane)
- Election Supervisors (Reaffirm members under the newly-chartered body, formerly called the Elections Committee)
 - Charlotte Jones-Carroll, Chair (East Irving Street; term July 2015)
 - Norm Asher (East Melrose Street; term July 2015)
 - Robert Broeksmit (Primrose Street; term July 2018)
 - Minh Le (Oliver Street; term July 2017)
 - Mary Sheehan (West Kirke Street; term July 2016)
- Building Facilities Commission
 - Anne Shields (West Kirke Street; term April 2015; completes the term of resigning member, Roxann Steinberg)

Mr. Denger noted for the record that Mr. Winstead has voiced his support for the above nominations.

Ms. Leonard moved to approve the above individuals and their corresponding committees/commission. Mr. Ruda seconded the motion. Mr. Denger, Ms. Baptiste, Mr. Ruda, Mr. Crockett, Mr. Goodwin and Ms. Leonard voted in favor of the motion. The motion passed.

Old Business & Status Reports

Proposed for Adoption:

- **Resolution No. 10-01-14:** An Ordinance to amend Chapter 2, “Public Ethics”, Sec. 2-3, “Definitions” and Sec. 2-6, “Financial Disclosure – local elected officials and candidates to be local elected officials”, to clarify the definition of mutual fund interest that must be reported, to conform to recent changes in the election law and to provide a procedure when a candidate filing is incomplete. *Introduced October 13, 2014*

Mr. Crockett moved to approve Resolution No. 10-01-14, as drafted. Ms. Baptiste seconded the motion. Mr. Denger, Ms. Baptiste, Mr. Ruda, Mr. Crockett, Mr. Goodwin, and Ms. Leonard voted in favor of the motion. The motion passed.

New Business

Proposed for Board Consideration and Approval:

- Overtime Compensation Policy Change

Ms. Davis-Cook briefed the Board on recommended changes to the Village’s Overtime Compensation Policy. Discussion followed.

Mr. Crockett moved to approve amending the overtime eligibility policy for non-police employees to include annual/vacation, sick and personal leave that has been approved in advance, and to authorize Village Counsel to draft an ordinance regarding the same. Ms. Baptiste seconded the motion. Mr. Denger, Ms. Baptiste, Mr. Ruda, Mr. Crockett, Mr. Goodwin and Ms. Leonard voted in favor of the motion. The motion passed.

Manager’s Report

The Manager’s Report was circulated prior to the meeting. No action was taken by the Board.

Adjournment

Mr. Goodwin moved to adjourn the meeting. Mr. Crockett seconded the motion. Mr. Denger, Ms. Baptiste, Mr. Ruda, Mr. Crockett, Mr. Goodwin and Ms. Leonard voted in favor of the motion. The motion passed. The meeting adjourned at 8:50 p.m.

Secretary, Chevy Chase Village Board of Managers

Final.